



International American University — College of Medicine

Office of Student Services

5999 Summerside Drive, Suite 220, Dallas , TX 75252

T: (972) 484 - 9700 F: (972) 484-9970

studentservices@iau.edu.lc

www.iau.edu.lc

FLIGHT REIMBURSEMENT REQUEST FORM

IAU Flight Reimbursement Policy

The Flight Reimbursement program is available to students who wish to visit the St. Lucia campus. We encourage students to tour the campus, meet faculty, explore the island, attend classes, and talk with current students. This opportunity allows selected students a reimbursement of up to \$500 toward their cost of flight only. The reimbursement will be credited toward the student's second semester tuition at IAU. This program is only open to new students beginning the program in semester one and prior approval is required. ***Please attach a copy of your flight information along with this form to apply for flight reimbursement.***

Student Information

Full Name: _____

Home Phone: _____ Cell: _____

Email: _____

How did you hear about IAU? _____

Flight Details

Route: _____

Airline(s): _____

Flight Numbers: _____

Departure Date: _____

Return Date: _____

Number of Accompanying Passengers: _____

Total Cost of Flight (Per Person): _____

For Office Use only

Approved	Not Approved	Comments



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OFFICIAL SCHEDULE

Official schedule* organized by the school

1. Pick up from airport and transport to the hotel by PRO
2. Greet by Student Ambassador
3. Transportation to campus on the day of the campus tour.
4. Meet with Dean of Basic Sciences
5. Meet with Dean of Student Affairs
6. Meet with Faculty - 30 minute session
7. Meet with current students - 30 minute session
8. Tour the facilities, labs etc
9. Attend a lecture/lab/case study**
10. Transport back to the hotel.
11. Vieux Fort Tour by car - 60 minutes
12. Transport to sample housing locations and back to hotel.
13. Drop off to the airport

* *Items may be scheduled in any order as per convenience of staff and students involved*

** *Subject to University Regulations*

Please use the space below for any additional requests or requirements

Optional services subject to availability at cost to the student

- Designated cab for transportation and local sightseeing.
- Cell phone with a pay as you go Digicel SIM and visitors can buy minutes for as low as \$10
- Tour packages to visit places of interest outside of Vieux Fort.
- Informal meetings outside the campus with designated SGA/CSA/SA members

Please tick the items you like us to include during your visit